HOW TO DO RESEARCH

Step 1. Plan:
- Define Subject
- Brainstorm
- What Do You Know?
- Key Words & Phrases
- Similar Ideas

Step 2. Search for Information:
- Library Catalog
- Ridgefield Park Virtual Library
- Encyclopedia
- Contents & Index
- Magazines

Step 3. Take Notes:
- Fact Finder
- Data Sheets
- Cluster Method
- Bibliography
- Venn Diagram
- Print Copies
- Note Cards

Step 4. Use the Information:
- Scan First
- Five Finger Test
- True or Bogus?
- Compare-Contrast
- Organize Information
- Your Own Words

Step 5. Report
- Put in Order
- Your Conclusions

Step 6. Evaluate
- Well done!

Share Your Information

Glossary
A list of useful words

What If You Can't Find Anything?

Produced by the Kentucky Virtual Library
Edited & retouched by J. Greller, Media Specialist